

## WAITLIST AND WALKUP PROCEDURES

(Updated January 1, 2024)

1. **Waitlist** – Slots are filled from the waitlist on a first come-first served basis when members cancel. Players moved to the tournament list are notified by email when a slot opens and they are assigned a slot in the tournament or no later than Sunday evening after 6:00pm.
2. **Walkup** – Members remaining on the waitlist will also be notified via email on Sunday evening after 6pm. This list of players is forwarded to Pecan Hollow as an authorized walkup list. Only those on the list have the option to come to the course on Monday morning to fill in for any last-minute no shows (play is not guaranteed). Members who walk up on Monday morning who are not on the list will NOT be permitted to play unless everyone from the waitlist has first filled any open slots.
3. **Cancel and/or No Show Procedures** – Members must use the on-line Cancellation Form. Members who call the Pro Shop will be instructed to use the on-line form unless it is the morning of the event. This will still be considered a no show. If a member cancels after cutoff of Sunday at 6pm, the following procedures will be enforced:
  - If a player fails to cancel prior to 6pm Sunday, that player will be entered onto a “NO SHOW/LATE CANCEL” list.
  - After two (2) entries on the “NO SHOW/LATE CANCEL” list in a 60-day period, that player will not be able to sign up for a period of one month, starting at the time of the second infraction.
  - If that same player has a combination of four (4) “NO SHOW/LATE CANCEL” entries in any four (4) month period, that player is subject to more disciplinary action up to and including their membership being revoked.